

PADDOCK REGULATIONS

***The promoter is required to send these regulations to all the participants in the event.**

These regulations specify the different times, useful areas and the guidelines to be complied with.

1. Times and procedure for entering the Paddock
2. Areas
3. Layout of the areas
4. Promotional activities
5. Code of conduct
6. Use of the facilities

1) TIMES AND PROCEDURE FOR ENTERING THE PADDOCK AND OFFICES

The Paddock times for work vehicles and/or trailers, service vehicles and housing vehicles, for the location thereof, in addition to the Paddock office, will be as follows:

- 1) Thursday: from 2:00 p.m. to 7:00 p.m.
- 2) Friday: from 8:00 a.m. to 8:00 p.m.
- 3) Saturday: from 7:30 a.m. to 8:00 p.m.
- 4) Sunday: from 8:00 a.m. to 7:00 p.m.

The entry procedure will be as follows:

- ✓ The team will arrive at the entrance to the Paddock and go to the Paddock office to pick up their keys.
- ✓ In the event a team arrives outside the entry times, they will be allowed to leave their vehicle in the Waiting Area in the case of trucks.

2) PADDOCK AREAS

The paddock will be split into the following areas as a means of improving the use and functions thereof:

- 1) Work area
- 2) Services area
- 3) Housing vehicle area

This layout will be carried out by the organisers and all personnel are required to follow the respective instructions to find out where they are to be located.

The location of each participant in the different areas of the Paddock will be immovable. The Organisers reserve the right to make changes if necessary.

3) LAYOUT OF THE AREAS

1. Work area

The work area times are from 8:00 a.m. to 11:00 p.m.

The starting of engines or the performance of any operations that might disturb the other participants is prohibited after 11:00 p.m.

The location of vehicles and tents requires planning. As such, the teams are required to follow the Organiser's rules to ensure everything runs smoothly.

2. Services area

The Organisers will provide a service area reserved for companies with the corresponding authorisation. This area will be located separate from the race participants and will be specifically authorised by the Organisers.

3. Housing vehicles area

The Organisers will provide a service area reserved for caravans, motorhomes and camper vans.

4. Car park area

The Organisers will provide a car park area for non-work vehicles.

4) PROMOTIONAL ACTIVITIES

Any advertising, promotional or public relations activities on the Organisers' premises or around the circuit, track, paddock, etc. must be authorised beforehand by the Organisers.

5) RULES OF CONDUCT

With a view to improving the standards of coexistence within the facility and enhancing the image thereof, the following are strictly prohibited:

- ✓ Parking a vehicle in the Paddock with no pass inside.
- ✓ Driving an unauthorised vehicle anywhere in the circuit.
- ✓ Children under 14 years of age are not allowed to drive vehicles off the track.
- ✓ Driving a vehicle in the Paddock in a reckless manner. Reckless is understood as driving at a speed that is unsafe for pedestrians and with a number of passengers greater than that permitted by the current laws in force.
- ✓ **The use of a helmet is mandatory for riding motorcycles, mopeds or electric scooters around the Paddock and the other areas of the facility.**
- ✓ Driving vehicles that fail to comply with the current legislations in force in the Paddock.
- ✓ Driving any kind of motor vehicle on the track outside the officially established training or race times. Drivers and team members that fail to comply with this rule may be penalised at the discretion of the Organisers.
- ✓ Walking through the car park bare-chested.
- ✓ Cooking and eating in the pits. Drivers and team members that fail to comply with this rule may be penalised at the discretion of the Organisers.
- ✓ The use of open-fire barbecue grills and outdoor cooking appliances.
- ✓ Smoking in the pits and pit lane. Drivers and team members that fail to comply with this rule may be penalised at the discretion of the Organisers.
- ✓ Sleeping in the pit boxes.

- ✓ The installation of swimming pools in the Paddock or Pits.
- ✓ The exchange of personal and/or vehicle passes.
- ✓ Driving in a reckless manner on any of the service roads is strictly prohibited and subject to a penalty of € 1,000, notwithstanding any action taken by the Civil Guard or the local police force.

6) ROAD SAFETY AND OCCUPATIONAL RISK PREVENTION MEASURES

Due to the firm commitment of the Circuit Management with regard to Road Safety and Occupational Risk Prevention, we hereby inform event promoters and organisers that we comply with the following regulations:

- ✓ Compliance with Road Safety signage is mandatory around the entire circuit.
 - a) MANDATORY USE OF A HELMET ON MOTORCYCLES AND MOPEDS.
 - b) MANDATORY USE OF A SEAT BELT IN CARS, TRUCKS AND WORK MACHINERY.
 - c) MAXIMUM SPEED OF 20 KMH AROUND THE ENTIRE CIRCUIT
- ✓ Failure to comply with the Occupational Risk Prevention regulations, putting yourself and/or other people and materials at risk due to your attitude, will be grounds for a penalty and immediate expulsion from the facilities.
- ✓ Security and Navarra's Circuit personnel may at any time demand the cessation of any activity involving a breach of the aforementioned internal security regulations.
- ✓ Failure to comply with these regulations will give rise to an administrative penalty, while serious infractions will be assessed and subject to the offender being expelled from the facilities and banned from taking part in future events.

7) USE OF THE FACILITIES

- ✓ The painting, drilling, disassembly or misuse of the circuit facilities (paddock, signage wall, etc.) is prohibited. The competitor will be liable for any damage caused to the facilities.
- ✓ The teams have showers at their disposal on the ground floor between box 20 and box 21.
- ✓ **The teams are responsible for removing used tyres from the facilities once the race is over, as well as disposing of oil, rags and spare parts in the places assigned for this purpose.**
- ✓ **Personal pass:** Each participant will be given three personal wristbands that are to be worn in a visible manner at all times by the person holding that position. They will be able to access the pit lane, grid and wall at the time in which their category is racing on the track.
- ✓ **Vehicle pass:** Each participant will be given a Paddock pass for their work vehicle. Access to the Paddock is restricted to these vehicles. The pass must be placed in a visible location and bear the vehicle's licence plate number.

8) ASSIGNMENT OF PIT BOXES

- ✓ Access to service lanes is restricted to personnel certified by the Press department.
- ✓ The Promoter of the event will be entrusted with the assignment of pit boxes.
- ✓ Upon arriving at the circuit, the teams are required to visit the paddock office to collect their keys to the pit boxes, subject to the payment of the cost thereof.

9) DELIVERY AND RETURN OF PIT BOX KEYS

- Pit box keys will be delivered and collected at the paddock office during paddock office working hours.
- If the pits are managed by MSV, a deposit must be provided when the keys are collected. When the keys are returned, the pit box will be checked together with the client and the deposit will be returned provided the pit box is in good condition.
- The price of each pit box will be that specified in the rates in force at the time of the activity. The keys to the pit box will only be delivered once all the pertinent payments have been made.